

Jermyn Borough

Council Meeting

5/18/2023

The Jermyn Borough Council held a council meeting on Thursday, May 18, 2023, at 7:00 pm in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave. Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick with the Pledge of Allegiance.

F. Kulick requested a moment of silence be held in memory of Mayor Fuga's Mom, Viola Fuga.

On roll call, the following members were present: Frank Kulick, Trish Dabney, Jeff Morcom, Carl Tomaine, and Robert Hunt. Attorney representative Brendan Fitzgerald was also present. Kevin Napoli, Chris Cook, Mayor Fuga, Nicole Stephens, KBA, Bob Chase, NEIC, Jim Perry, and Stanley Hallowich were absent.

**Minutes:** C. Tomaine made a motion to accept the minutes of 4/20/23 as presented, seconded by J. Morcom. All in favor, motion carried.

**Treasurer's Report/Bills Payable:** S. Lee read the treasurer's report:

Current Assets

Checking/Savings

American Rescue Plan Fund	135,713.33
Capital Reserve - DPW	10,728.61
Capital Reserve - Police	5,091.82
Crime Watch Fund	222.69
General Fund - Community	217,656.24
General Fund - FNB	6,550.21
Holiday Lights Fund	1,459.09
Investment - General Fund	1,028.45
Investment - Liquid Fuels	22,644.34
Investment - Paving Fund	1,039.14
Investment - Recycling	113.60
Investment - Refuse	161.97
Liquid Fuels - FNB	58,371.05
Petty Cash	223.00
Recreations Fund	26,661.85
Recycling - Community	1,926.07
Refuse Checking - FNB	178,016.29
Total Checking/Savings	667,607.75

Current Liabilities

Accounts Payable

200000 · Accounts Payable	15,850.53
Long Term Debt	239,813.15

A motion was made to accept the treasurer's report and pay bills by J. Morcom. Seconded by R. Hunt. All members in favor. Motion carried.

**Ratify Bill Paid on 3/28/23:** Motion was made to accept bills paid on 5/1/23 by T. Dabney. Seconded by J. Morcom. All in favor, motion carried.

**Secretary Report:** S. Lee reported to the council the following information.

- I have been trying to reach out to get quotes for Mellow Ct... will advise council once I have not yet been able to get any quotes. Council Agreed to bid out the project being we have not been able to get quotes.
- Pension Audit was completed and submitted. I will be emailing you the findings, as we had two issues that they found.
- My Peer training with DCED has been going very well; she has been teaching me a lot over our last couple of visits.
- I have a garbage lock list out to Mascaro's for the residents who did not pay their garbage Fees. F. Kulick requested that S. Lee send out notification letters to all those on the lock list.
- Received three CD rates for Jermyn 150 donation for the town clock for a 12-13 Month CD. Community Bank at 5%, Honesdale National at 4.45%, and FNB with 4%.

Motion was made to accept the Community Bank's offer at 5% by F. Kulick. Seconded by C. Tomaine. All in favor, motion carried.

**Correspondence:** None

**Public Comment:** Judy Gram-Artisan Fire Company, requested permission to replace their signs on Maple St. with a larger size to make them more noticeable. Council agreed this should not be an issue. She also requested to see if the mirrors that used to be on the poles could be put back up to help see around the corners. Council advised that they would look into this and get back to them.

John Marino requested an update on the light pole that was taken out in front of his business on Washington Ave. S. Lee advises that it will be replaced; we are just waiting for the parts to come in as they are backordered.

Mark Powel- Century associates- He will be the company that will be installing the new sewer lines coming off the exit ramp for the new warehouses at the top of the exit ramp. They came in to discuss or answer any questions the council may have in regards to the project. Council advised that at this time, they have no concerns; however, they will get with KBA to ensure there are no issues.

K. Napoli arrived at 7:17 pm

**Professional Reports:**

Police: Chief Arthur advised that we have been seeing more fraud issues coming in, not only email but also phone calls. Also, it is bear season if you have one lingering around; remove any bird feeders or other items they may keep coming back. Finally, summer is coming and kids will be out on their bikes, we ask parents to try and keep an eye on your children, as we just had an incident of a kid and run with a kid on his bike, luckily, he is ok but they are asking for any help identifying the driver of the vehicle.

Fire: None

EMA: None

Solicitor: B. Fitzgerald advised that we are only looking into seven properties to complete the easements needed for the Rushbrook Creek project.

Code Enforcement: Absent

Grants: None

Zoning: Absent

Engineer: Absent

Tax Collector: Absent

Mayor: Absent

**Committee Reports:**

Planning Commission: None

Public Safety: K. Napoli advised that he heard one of the full-time Mayfield police officers may be leaving for another town. This may mean they may ask us for help with coverage, I feel we should not be put out without any kind of compensation. I will keep everyone updated if this turns into an issue; we may need to discuss further.

Finance: None

Shade Tree: R. Hunt advised that on Saturday, they will be doing the flowers and greenways. Also, they would like it if the police could block off the roadway for the Memorial Day parade, and if the council would attend as well.

Rec: None

Grants: None

MS4: A Short video was played

DPW: absent

**Riverview Winery Request:** They would like to request the closure of Bridge St. for the weekend of their music fest, June 9<sup>th</sup> through the 11<sup>th</sup>. For public safety, as they are cooperating with the Artisans for food sales and parking, making it like a block party event, as pedestrians may be walking back and forth between both properties.

**Pave Cut Ordinance Review:** Motion was made to advertise the amendment to the pave cut ordinance 19-2018 for borough designees permitted to issue work stoppage orders by J. Morcom. Seconded by T. Dabney. All in favor, motion carried

**Woodlands Sewer Project:** F. Kulick advised that we didn't get enough funding to complete this project as originally planned, KBA will be working on minimizing the plans to try and fit the funding that was received.

**DPW Garage Floor:** Motion was made to award Machiesky Construction, LLC with the DPW Garage Floor at the bid amount of \$48,000.00 by F. Kulick. Seconded by R. Hunt. All in favor, motion carried

**Bridge Street Parking Ordinance:** Council discussed using the current ordinance to have no parking signs installed on the opposite side of the street to prevent parking by the bridge, to ensure emergency vehicles can make the turns and get through if needed.

**Executive Session:** Council convened into executive session at 7:59 pm to discuss litigation matters. Council reconvened from executive session at 8:31 pm.

**Old Business:** None

**New Business:** B. Fitzgerald wanted to address the issue that S. Lee needs to be appointed as the Right to Know Officer for the borough, as the Solicitor's office was only able to take that position over temporarily do to the change in administration.

A motion was made to appoint the borough chief administrator as the Right to Know Officer by F. Kulick. Seconded by K. Napoli. All in favor, motion carried

F. Kulick advised that the Russian Church is looking for a variance for the Hall property, and they are looking into selling the property. This would help them bring in more potential buyers.

**Adjournment:** A motion was made to adjourn by K. Napoli. Seconded by T. Dabney. All members in favor. The meeting adjourned at 8:35 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Shannon Lee".

Shannon Lee, Secretary/ Treasurer