

Jermyn Borough

Council Meeting

9/21/2023

The Jermyn Borough Council held a council meeting on Thursday, September 21, 2023, at 7:00 pm in the Council Chambers of the Jermyn Borough Building, 440 Jefferson Ave. Jermyn, PA 18433.

The meeting was called to order by President Frank Kulick with the Pledge of Allegiance.

On roll call, the following members were present: Frank Kulick, Jeff Morcom, Carl Tomaine, Chris Cook. Mayor Fuga and Attorney Representative Brendan Fitzgerald were also present. Trish Dabney, Kevin Napoli, Robert Hunt, Nicole Stephens, KBA, Bob Chase, NEIC, Jim Perry, and Stanley Hallowich were absent.

**Minutes:** A motion was made by J. Morcom to accept the minutes of 8/17/23 as presented, seconded by C. Cook. All in favor, motion carried.

**Treasurer's Report/Bills Payable:** S. Lee read the treasurer's report:

Current Assets

Checking/Savings

American Rescue Plan Fund	135,727.05
Capital Reserve - DPW	729.47
Capital Reserve – Police	5,324.82
Crime Watch Fund	222.69
General Fund - Community	115,749.07
General Fund – FNB	6,656.08
Holiday Lights Fund	1,459.09
Investment - General Fund	1,045.58
Investment - Liquid Fuels	23,021.58
Investment - Paving Fund	1,056.46
Investment - Recycling	115.49
Investment - Refuse	164.66
Liquid Fuels - FNB	40,932.71
Petty Cash	223.00
Recreations Fund	27,816.25
Recycling - Community	3,163.93
Refuse Checking – FNB	162,997.06
Total Checking/Savings	526,404.99

Current Liabilities

Accounts Payable

200000 · Accounts Payable	10,314.47
Long Term Debt	160,529.30

A motion was made to accept the treasurer's report and pay bills by J. Morcom. Seconded by C. Cook. All members in favor. Motion carried.

**Ratify Bill Paid on 9/5/23:** Motion was made to accept bills paid on 9/5/23 by C. Tomaine. Seconded by J. Morcom. All in favor, motion carried.

**Secretary Report:** S. Lee reported to the council the following information.

- Working with KBA to finish our MS4 paperwork to get us in compliance. Also, I have signed up for a two-part class with PSAB, first being 9/20/23 - Stormwater Management (Part 1) 9/20/2023 12:00 PM-1:00 PM, and the second 10/11/23 - MS4 Permitting Specifics, BMPs (Part 2) 10/11/2023 12:00 PM-1:00 PM. I would suggest that those on the council also take part in these webinars, to ensure no further issues and to ensure the borough does not incur any fines.
- Pave cut inspections- I had received our first set of invoices from IWDA back on 7/13/23. I am still trying to get through the two and a half months of invoices and reports, and I have found many issues with items not matching or missing items. I should be through these soon, and so our first payment to them should be coming through on my report soon.
- Working on updating website forms and applications
- The light post in front of the Winery will be getting replaced next week

**Correspondence:** None

**Public Comment:** Christopher Saylock, 569 Washington Ave., addressed the council about some issues he sees around town that he feels need to be addressed.

**Professional Reports:**

Police: Absent

Fire: None

EMA: None

Solicitor: None

Code Enforcement: None

Grants: None

Zoning: Absent

Engineer: Absent

Tax Collector: Absent

Mayor: None

**Committee Reports:**

Planning Commission: None

Public Safety: None

Finance: F. Kulick is thinking of having a special meeting in October for a budget meeting. Possibly October 12<sup>th</sup> at p.m.

Shade Tree: None

Grants: None

MS4: None

DPW: None

Recreations: S. Lee advised that I have been working on getting some quotes for projects I would like to have completed soon. As previously discussed, the Gym floor will be getting refinished at the end of October for a cost of \$2,590.00. I am also working on having the gym's outer doors repaired as they are damaged and not locking properly. I have been able to get a quote of just under \$2,000 for parts and labor. I am still waiting for the quote to replace the stage curtain. Hopefully, I will have this soon. Finally, I also reached out to get a quote to have the Park basketball court light repaired which I was given \$8,679.00. With that being said, I may hold off on this project for now. But wanted to be transparent for some projects that will be taking place on behalf of the recreation committee.

I am still waiting on a quote for the additional cameras for the park. I will advise once I receive this information.

Last, we will finally be getting the new vending machines, and they will be delivered within the next 10 business days.

**Mellow court follow-up:** S. Lee advised that we have gotten two quotes back so far for mellow court. I am waiting to hear back from the third company I had reached out to, however, they have yet to reach out to Tony to meet and go over the project.

**Norlack agreement:** Motion was made to advertise ordinance # 15-2023. Which is for providing for an agreement of intergovernmental cooperation for multi-municipal comprehensive planning and implementation by the borough of Jermyn and the adjacent municipalities of the city of Carbondale, Carbondale township, Greenfield township, and Mayfield borough by J. Morcom. Seconded by C. Cook. All in favor, motion

**Police pension plan resolution:** Motion was made to pass resolution 11-2023 A resolution of the borough of Jermyn relative to the Establishment and maintenance of employees' pension, annuity, insurance and benefit fund or funds, to amend certain provisions of the pension plan or program applicable to the Police employees of said borough by C. Cook. Seconded by C. Tomaine. All in favor, motion

**Rushbrook Creek LSA statewide application resolution:** Motion was made to pass resolution 12-2023 authorizing the submission of a DCED statewide local share account grant application for the Rushbrook Creek project – phase 1 by J. Morcom. Seconded by C. Tomaine. All in favor, motion

**Rushbrook Creek LSA Monroe application resolution:** Motion was made to pass resolution 13-2023 authorizing the submission of a DCED Monroe local share account grant application for the Rushbrook Creek project – phase 1 by J. Morcom. Seconded by C. Tomaine. All in favor, motion

**DPW truck LSA application resolution:** Motion was made to pass resolution 14-2023 authorizing the submission of a DCED Monroe County local share account grant application for the Jermyn borough DPW vehicle purchasing project by J. Morcom. Seconded by C. Tomaine. All in favor, motion

**Executive session for personnel issues:** A Meeting was held before the start of the said council meeting.

**Adjournment:** A motion was made to adjourn by J. Morcom. Seconded by C. Tomaine. All members in favor. The meeting adjourned at 7:41 pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Shannon Lee".

Shannon Lee, Secretary/ Treasurer